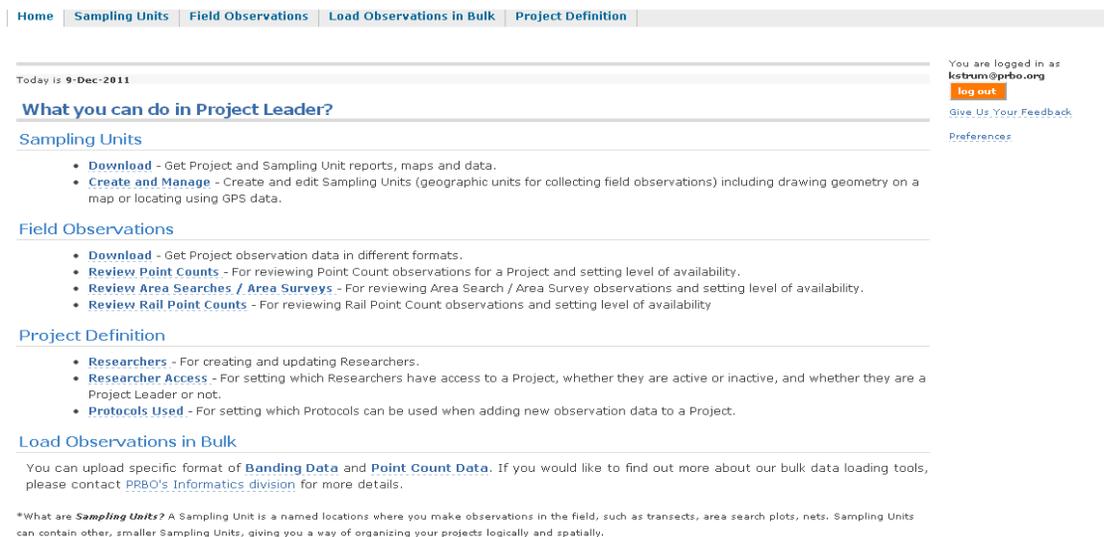


## PROJECT LEADER TIP #8 HOW TO CUSTOMIZE THE FOCUS SPECIES LIST

When entering data through the Citizen Scientist portal, a table will appear with a set of species for which you will enter counts. You can also search for species that are not in this list while entering data (see the CADC data entry protocol). To make data entry most efficient it is helpful to customize this list for your project, listing only those species that you are likely to see at your site(s). Follow the instructions below to customize your species list for data entry.

1. Log-in to CADC and choose the Project Leaders application
2. Under Project Definition, select “Protocols Used”



The screenshot shows the CADC web interface. At the top, there are navigation tabs: Home, Sampling Units, Field Observations, Load Observations in Bulk, and Project Definition (which is selected). Below the tabs, the user is logged in as kstrum@prbo.org with a log out button and a feedback link. The main content area is titled "What you can do in Project Leader?" and contains several sections:

- Sampling Units:**
  - Download - Get Project and Sampling Unit reports, maps and data.
  - Create and Manage - Create and edit Sampling Units (geographic units for collecting field observations) including drawing geometry on a map or locating using GPS data.
- Field Observations:**
  - Download - Get Project observation data in different formats.
  - Review Point Counts - For reviewing Point Count observations for a Project and setting level of availability.
  - Review Area Searches / Area Surveys - For reviewing Area Search / Area Survey observations and setting level of availability.
  - Review Rail Point Counts - For reviewing Rail Point Count observations and setting level of availability.
- Project Definition:**
  - Researchers - For creating and updating Researchers.
  - Researcher Access - For setting which Researchers have access to a Project, whether they are active or inactive, and whether they are a Project Leader or not.
  - Protocols Used - For setting which Protocols can be used when adding new observation data to a Project.
- Load Observations in Bulk:**

You can upload specific format of [Bandung Data](#) and [Point Count Data](#). If you would like to find out more about our bulk data loading tools, please contact PRBO's [Informatics division](#) for more details.

\*What are *Sampling Units*? A Sampling Unit is a named locations where you make observations in the field, such as transects, area search plots, nets. Sampling Units can contain other, smaller Sampling Units, giving you a way of organizing your projects logically and spatially.

3. On the following screen, choose your project of interest and click enter. Only projects where you are designated a Project Leader will appear here.
4. On the project protocol page you will see a table of Protocol Focus Species for Project. Click on the small pencil icon to the right of focus species.

copy table to: [CSV](#) [HTML](#) [DOC](#) [PDF](#)

Protocol Id	Focus Species		
WATERBIRD_COUNT	UNGE, NONE, GWFG, LWFG, SNGO, LSGW, LSGB, ROGO, XSRG, XXGO, BRAN, BLBR, CACG, ACGO, MCGO, CANG, ALCG, CCGO, TUSW, WODU, GADW, FADU, EUWI, AMWI, MALL, ESPD, BWTE, CITE, NSHO, NOPI, GWTE, XXTE, CANV, REDH, RNDU, GRSC, LESC, UNSC, XSCA, HADU, SUSC, WWSC, XSCO, BLSC, LTDU, BUFF, COGO, BAGO, HOME, COME, RBME, RUDU, UNDU, UNDD, RTLO, PALO, COLO, XXLO, PBGR, HOGH, EAGR, EHGR, WEGR, CLGR, WCGR, AWPE, BRPE, BRAC, DCCO, PECO, AMBI, LEBI, GBHE, GREG, SNEG, UNEG, CAEG, GRHE, BCNH, XXHE, WFIB, TUVU, OSPR, GHKI, HBKI, STKI, PEKI, WTKI, BSKI, SNKI, SBKI, DTKI, MIKI, PLKI, BLAK, BAEA, WTEA, STSE, BCHA, NOHA, WMHA, GRFH, TIHA, SSHA, COHA, GUHA, BIHA, NOGO, UAHA, UNAH, CRHA, PLHA, BAHA, SEHA, WHHA, COBH, CUBH, GRBH, SAHA, MABH, HASH, SOEA, ROHA, RSHA, RIHA, BWAH, GRHA, STHA, SWHA, WTHA, ZTHA, HAWH, RTHA, HALH, FEHA, RUHA, BUTI, CREA, HAEA, GOEA, BUHE, ORHE, BAWH, UNHA, XXHA, BAFH, SBFH, COFF, RTCA, CRCA, GUCA, YHCA, LATA, EUIE, AMKE, RFAA, MBLA, ENOB, APFA, BATA, OBFA, GYRF, PEFA, PFFA, YERF, XXFA, OCCR, RUCR, WTCR, GSCR, BLRA, UNRA, CORC, CLRA, KIRA, VIRA, RUWR, GWRW, UNIC, LARA, SPCR, SORA, HARA, YBCR, COLC, PBCR, ZARA, SPRA, PUGA, AZGA, COMO, HOMO, EUCO, HACO, AMCO, CARC, SUNG, SUNB, LIMP, SACR, LSCR, COMC, WHCR, DSTK, NOLA, SOLA, BBPL, EUGP, AMGP, LESP, PAOP, LGPL, XMSS, LSAP, GSAP, COPL, SNPL, WIRL, CRPL, SEPL, PIPL, LRPL, KILL, MOPL, EUDO, PEEP, SMAL, EUOY, AMOY,		

5. You will now see a list of species. Species that have a checked box on the left will appear in the data entry table.
  - a. To remove a species, click on the checked box and the green check will disappear.
  - b. To add a species, click on an unchecked box and the green check will appear.

Project Protocols Focus Species	
*Project ECWS - Ecuador Waterbird Survey	
*Protocol AreaSearch: WATERBIRD_COUNT	
Species	Taxon Order
<input checked="" type="checkbox"/> NONE - Surveyed No Birds (Nullus Aves)	
<input checked="" type="checkbox"/> UNGE - Goose sp. (Anserinae sp.)	
<input checked="" type="checkbox"/> GWFG - Greater White-fronted Goose (Anser albifrons)	14
<input checked="" type="checkbox"/> LWFG - Lesser White-fronted Goose (Anser erythropus)	15
<input checked="" type="checkbox"/> SNGO - Snow Goose (Chen caerulescens)	18
<input checked="" type="checkbox"/> LSGW - Lesser Snow Goose White-morph (Chen caerulescens caerulescens)	19
<input checked="" type="checkbox"/> LSGE - Lesser Snow Goose Blue-morph (Chen caerulescens caerulescens)	21
<input checked="" type="checkbox"/> ROGO - Ross's Goose (Chen rossii)	26
<input checked="" type="checkbox"/> XSRG - Ross's Goose/Snow Goose (Chen rossii/caerulescens)	26.1
<input checked="" type="checkbox"/> XXGO - Unid. Goose (Anatidae sp.)	26.2
<input checked="" type="checkbox"/> BRAN - Brant (Branta bernicla)	27
<input checked="" type="checkbox"/> BLBR - Black Brant (Branta bernicla nigricans)	30
<input checked="" type="checkbox"/> CACG - Cackling Goose (Branta hutchinsii)	32
<input checked="" type="checkbox"/> ACGO - Aleutian Cackling Goose (Branta hutchinsii leucopareia)	33
<input checked="" type="checkbox"/> MCGO - Minima Cackling Goose (Branta hutchinsii minima)	34
<input checked="" type="checkbox"/> CANG - Canada Goose (Branta canadensis)	35
<input checked="" type="checkbox"/> ALCG - Aleutian Canada Goose (Branta canadensis leucopareia)	35.1
<input checked="" type="checkbox"/> CCGO - Cackling Canada Goose (Branta canadensis minima)	35.2
<input checked="" type="checkbox"/> TUSW - Tundra Swan (Cygnus columbianus)	41
<input checked="" type="checkbox"/> WODU - Wood Duck (Aix sponsa)	48
<input checked="" type="checkbox"/> GADW - Gadwall (Anas strepera)	49
<input checked="" type="checkbox"/> FADU - Falcated Duck (Anas falcata)	50

6. Once you completed all changes scroll to the very bottom of the species list and click on the "save" button.

<input type="checkbox"/> REAV - Red Avadavat (Amandava amandava)	2143
<input type="checkbox"/> INSI - Indian Silverbill (Lonchura malabarica)	2144
<input type="checkbox"/> AFSI - African Silverbill (Lonchura cantans)	2145
<input type="checkbox"/> BRMA - Bronze Mannikin (Lonchura cucullata)	2146
<input type="checkbox"/> NUMA - Nutmeg Mannikin (Lonchura punctulata)	2147
<input type="checkbox"/> TRMU - Tricolored Munia (Lonchura malacca)	2148
<input type="checkbox"/> CHMU - Chestnut Munia (Lonchura atricapilla)	2149
<input type="checkbox"/> JASP - Java Sparrow (Padda oryzivora)	2150
<input type="checkbox"/> PTWH - Pin-tailed Whydah (Vidua macroura)	2151
<input type="checkbox"/> UNBI - Unid. Bird (Aves sp.)	2152
<input type="checkbox"/> XPAS - Unid. Passerine (Passerine sp.)	2152.1
<input type="checkbox"/> XXXX - Unid. Bird (Aves)	2152.2
<input type="checkbox"/> HYPA - Hybrid Passerine (Passerine sp.)	2152.3
<input type="checkbox"/> CYAT - Black Swan (Cygnus Atratus)	2152.4
<input type="checkbox"/> HYGO - Hybrid Goose (Aves)	2152.5
<input type="checkbox"/> JUGU - Unid. Juvenile Gull (Aves)	2152.6
<input type="checkbox"/> WATE - Unid. Waterbird (duck or grebe) (Aves)	2152.7
<input type="checkbox"/> XXAN - Unid. Anas species (Aves)	2152.9
<input type="checkbox"/> BURR - Burro (feral) (Equus asinus)	9999.2
<input type="checkbox"/> HORS - Common Horse (Equus caballus)	9999.21
<input type="checkbox"/> COYO - Coyote (Canis latrans)	9999.3
<input type="checkbox"/> GRSQ - Ground Squirrel (Spermophilus)	9999.4
<input type="checkbox"/> HASE - Harbor Seal (Phoca vitulina)	9999.5
<input type="checkbox"/> RASN - Rattlesnakes (Crotalus)	9999.6
<input type="checkbox"/> FEPI - Pig (feral) (Sus scrofa)	9999.7
<input type="checkbox"/> FECA - Cat (feral) (Felis catus)	9999.8

2630 rows

7. You will be brought back to the protocol page.
8. Log-out as a Project Leader and re-log-in as a Citizen Scientist and enter data to see changes to the species list.